

Board Policy Committee Meeting

January 12, 2009

Present: A. Lindsay, P. Minshall, D. Pheils and M. Clinton

The meeting was called to order by Vice President Mary Clinton at 6:32 p.m.

This was the second meeting of the Board Policy Committee. The primary focus of the meeting was to discuss the numbering system for the Board's Policies. The Committee was interested in discovering whether there was a standardized numbering system.

In exploring this issue we had for our review the numbering system utilized by Webberville. After the Committee's initial meeting Ann Marie was able to find out that the system they use is fairly standard. In view of this, we decided we would not "reinvent the wheel" and would recommend using this numbering system.

The Committee then decided on a "triage" of how the policy review could be approached. The Committee's recommendations of action to be taken, and the suggested order of priority, are as follows:

1. Reorganize all existing policies under the standardized numbering system; it is thought that this will make it easier to review policies in the future
2. Identify out of date and/or inactive policies (e.g. 344.4 Student Records)
 - a. rescind those that are not being followed or utilized at all
 - b. amend policies as necessary to reflect current practice (e.g. 333 Adult Education)
3. Refer policies to Administration as necessary for their review and input
4. Consolidate duplicate or overlapping policies (e.g. locker policies in 347.4 and 452.11)
5. Eliminate "micromanagement" policies (e.g. 342.5 band policy)
6. Put complex or confusing policies into simple/plain English

The meeting adjourned at 7:20 p.m.

Respectfully submitted by Mary Clinton, Vice President