

**DANSVILLE SCHOOLS**  
**Superintendent Evaluation Committee Meeting Minutes**  
**April 30, 2009**

A Superintendent Evaluation committee meeting of the Dansville Schools Board of Education was called to order at 6:50 pm.

Members Present: Mike Kapp, Charlie O'Rourke, Carolyn Jones

**DISCUSSION ITEMS**

- Review of a Superintendent Evaluation tool that was presented for review. This tool may address some of the concerns/questions that were raised in the last process regarding knowledge of performance and rating performance. This tool can be modified to meet the needs of the district and be aligned with the Board of Education, Superintendent, and District goals.
- A review of our District Policy for Superintendent Evaluations should be reviewed as a first step in this process.
- A review of the Board, Superintendent and District goals will need to be done
- Superintendent Evaluation timelines for goals, reviews, evaluations, and reporting in regards to the Board and District calendar
- A process of sharing the Evaluation plan with the community needs to be established

Next meeting will be scheduled at a later date.

The meeting was adjourned at 7:25 pm

Respectfully submitted,

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Carolyn Jones, Board Trustee