

DANSVILLE SCHOOLS
Board Meeting Minutes
April 19, 2010

A regular meeting of the Dansville Schools Board of Education was called to order at 7:02 p.m. by President Mike Kapp.

Members Present: Carolyn Jones, Phil Minshall, Charlie O'Rourke, Dan Pheils, Mike Kapp, Dave Lilly

Members Absent: Mary Clinton

Administrators: Tom Davis, Amy Hodgson, Krista Voss, Faith Norman

Pledge of Allegiance

President Kapp requested the topic of Superintendent Search be added to the agenda as discussion item 4. The Board approved the addition.

Public Participation

Parent Jodi Jones stated her son received a concussion in the district weight room as a result of equipment failure. She stated there was no adult present and that she did not receive a phone call regarding this issue. Ms. Jones is concerned there was no adult in room with the students and recommends one be in attendance while students are utilizing the facility. Superintendent Davis responded he had been informed of a different incident that had taken place and interviews had been conducted. He was not aware of this incident. Superintendent Davis said procedure was the weight room is to be locked at all times without adult present. He acknowledged the weight room door is hard to lock and reaffirmed with the Athletic Director and coaching staff to keep the door locked.

Trustee Dave Lilly stated safety is very important and this incidence is not acceptable. An adult needs to be present at all times students are present and the room has to be secured. He also stated parents need to be contacted regarding any accident that happens at school. Trustee Lilly requested assurance that parents can assume their students are safe at school.

Special Presentations

Jennifer Rogers from MASB presented the Award of Merit Trustee Carolyn Jones.

Community Planning Committee representatives Walt Lucken (chair) and Kent Phinney (Kingscott & Associates) gave a facilities master plan presentation to the Board in response to the charge given the committee by the Board in February 2010. Mr. Lucken reviewed the presentation and committee recommendation for the Board (the presentation is available in the Superintendent's office for review during normal business hours). Mr. Phinney followed up with additional details regarding funding options and applicable time lines for each. Mr. Phinney also stated renewal of the sinking fund was a priority for the district.

Superintendent Davis stated he has worked with Kingscott & Associates in the past and the firm has an excellent reputation. Based on the committee's recommendation, ballot language was requested from Thurn Law Firm for review in anticipation for an August 2010 election requesting renewal of the sinking fund.

Secretary Pheils suggested the Board review the committee recommendation and adopt a facility plan.

President Kapp also suggested communicating with the community and request input as to the direction that should be taken. President Kapp congratulated and thanked the committee for their hard work. The Board formally discharged the current planning committee members from any further requirements.

Board Reports and Correspondence

Superintendent's Report:

- Superintendent Davis stated he is impressed with the school and staff. He then gave a presentation to the Board on some of his recommendations to the district. The presentation is on file in the Superintendent's office for review during normal business hours.

High School Report

- The High School report is available on the school website

Middle School Report

- The Middle School report is available on the school website

Elementary School

- The Elementary School report is available on the school website
- Principal Faith Norman stated the Elementary concluded March Reading Month with an Olympic parade on Fuller Field with a special guest speaker, Grant Robinson, who participated in the 2004 Summer Olympics.
- The Elementary After School Program has 77 students enrolled.
- The Elementary School is working on a building-wide classroom behavior management plan.
- The required School Improvement Plan and Title I Targeted Assisted Plan reports are currently being completed for the district. The report is due September 1, 2010.
- All evaluations for probationary and tenured teachers have been completed.
- MEAP scores were reviewed with the Board.

Board Reports

Finance, Budget & Personnel committee – Review of March 30, 2010 meeting will be reviewed during the last discussion item.

Facilities committee – Updated by the Community Planning Committee

Policy Review committee – None

DESPA Negotiation committee – None

Superintendent Evaluation committee – None

Transportation Committee – None

Trustee Jones reminded the Board of the April 21, 2010 student art display from 5:00 – 6:00 p.m. at Ingham ISD. Dansville students will have their work on display.

For Action

- Motion by Charlie O'Rourke, seconded by Phil Minshall to approve the Consent Calendar Items 1 – 14.
 - 6 yes, 0 no, 1 absent

- **Motion passed**

Trustee Jones discussed high bus repair costs for the month of March. She suggested investigating the need for a new bus.

- Motion by Dan Pheils, seconded by Phil Minshall to support the Special Education Director Consolidation of Services proposal for a 1-year trial period, if acceptable to Ingham ISD.
- Motion by Carolyn Jones, seconded by Phil Minshall to table this item for further discussion with Ingham ISD regarding contract language changes, a 1-year opt out option and additional research on potential savings for the district.
 - 5 yes, 1 no, 1 absent – Charlie O’Rourke voted no
 - **Motion passed**

Superintendent Davis recommended, after caseload review, the district not accept this consolidation proposal. He does not feel it is not in best interest of district at this time.

There was general discussion and various opinions from Board members regarding this topic both supporting the consolidation and opposition to the consolidation. Dave Lilly asked for resolution to this item at the May 17, 2010 regular Board meeting.

- Motion by Carolyn Jones, seconded by Charlie O’Rourke to approve the presented School Cancellation Policy for adoption to district policy.
 - 6 yes, 0 no, 1 absent
 - **Motion passed**
- Motion by Dan Pheils, seconded by Dave Lilly to approve the School Visitor Policy for adoption to district policy.
 - 6 yes, 0 no, 1 absent
 - **Motion passed**
- Motion by Phil Minshall, seconded by Charlie O’Rourke to approve the presented Superintendent Evaluation policy for final reading at the regular May board meeting.
 - 6 yes, 0 no, 1 absent
 - **Motion passed**
Trustee Jones asked that an edit to #3 be made to read “**his or her job description**”.
- Motion by Phil Minshall, seconded by Dave Lilly and Carolyn Jones to approve the contract extension with Grand Rapids Building Services.
 - 6 yes, 0 no, 1 absent
 - **Motion passed**
- Motion by Dave Lilly, seconded by Phil Minshall to approve the proposed athletic participation fees for the 2010-11 school year.
 - 6 yes, 0 no, 1 absent
 - **Motion passed**
- Motion by Charlie O’Rourke, seconded by Carolyn Jones to approve the proposed calendar for the 2010-11 school year.
 - 6 yes, 0 no, 1 absent

▪ **Motion passed**

Discussion

1. Consolidation of Services Advisory Committee
 - a. President Kapp reviewed the March 29, 2010 consolidation of services meeting held at Ingham ISD. The ISD is proposing a resolution that appoints a Board member to an Advisory Committee to investigate consolidation services within the county.
 - b. Trustee Charlie O'Rourke volunteered to be the district representative.
 - c. This item will be brought to action for approval at the regular May 17, 2010 Board meeting.
 - d. Superintendent Davis was asked to communicate to Ingham ISD Dansville Districts' approval for committee participation.

2. Ballot language for August Sinking Fund Election
 - a. Proposed ballot language for an August 2010 election sinking fund renewal of 1 mil for 10 years.
 - b. This item will be brought to action for approval at the regular May 17, 2010 Board meeting.

3. Ingham ISD 2010 Proposed General Fund Budget
 - a. State law mandates that constitute districts served by ISD's must take action on the ISD's general fund budget.
 - b. The Board would like the minutes to reflect pending support for the 2010-11 general fund budget which will be brought to action at the regular May 17, 2010 Board meeting.

4. Superintendent Replacement
 - a. President Kapp reviewed the March 29, 2010 Budget, Finance and Personnel Committee meeting in which the committee interviewed three potential shared superintendent candidates.
 - b. Superintendent Davis stated it was important to have staff input on position options and to have a decision made by the Board to determine what route the district will follow to utilize the best pool of candidates available.
 - c. District consensus is to hire a Superintendent/Principal candidate.
 - d. Different search options to utilize are MASB, Michigan Leadership Institute, Ingham ISD. Superintendent Davis will request a proposal from MASB for this service to supplement the proposal already received from Michigan Leadership Institute. The Budget, Finance and Personnel Committee will meet to review proposals. That meeting is scheduled for April 26th at 6:00 pm in Elementary Library.

Public Participation

Warren Witchell stated the district has eleven School of Choice students who receive Special Education services. This additional per pupil funding is very important to the district.

Motion by Dave Lilly, seconded by Phil Minshall to enter into closed session, after a 5 minute break, for discussion on negotiations.

Roll call vote

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| Minshall – yes | Pheils - yes |
| Jones – yes | Kapp - yes |
| Lilly – yes | Clinton - absent |
| O'Rourke – yes | |

- 6 Yes, 0 no, 1 absent

Motion passed

The Board entered into closed session at 9:44 p.m.

Returned to open session at 10:25 p.m.

The Board had general discussion regarding the Special Education Director Consolidation of Services proposal. The Board asked for an audit of the district processes, procedures and caseloads by an outside individual within the Special Education field. Superintendent Davis will investigate this request.

The meeting was adjourned at 10:42 p.m.

Respectfully submitted,

Dan Pheils, Secretary