

DANSVILLE SCHOOLS
Board Meeting Minutes
December 16, 2009

A regular meeting of the Dansville Schools Board of Education was called to order at 7:05 p.m. by President Mike Kapp.

Members Present: Mary Clinton, Carolyn Jones, Phil Minshall, Charlie O'Rourke, Dan Pheils, Dave Lilly, Mike Kapp

Administrators: Ron Stoneman, Faith Norman

Pledge of Allegiance

Public Participation

Beth Chattaway requested an explanation of reductions to date for the district and athletics be put on the website.

Nancy Jungkans informed the Board of the upcoming special program taking place at the 12/18/09 varsity basketball game. Former Dansville athletes who have become college and pro athletes are being honored.

Bruce Thompson was concerned with a note that had been sent home with his first grade daughter stating her teacher was leaving. Mr. Thompson was unhappy with the process and lack of communication regarding that decision.

Katherine Wilton stated she was also attending because of the same 1st grade concern.

Special Presentations

Food Service Director Chris Salmon and Teacher Travis Gucky gave a presentation regarding the District's Wellness Policy.

A district committee was formed to evaluate an updated wellness policy for the district. Mr. Gucky reviewed current programs & activities in the Elementary, Middle School and High School physical education programs.

Chris Salmon explained the current policy was adopted in 2006 and that the committee is currently evaluating goals and how to measure those goals for the district. At this time the food service department is assessed every 5 years. The District continues to receive high marks.

Superintendent Stoneman stated the Wellness committee will continue to document and expand upon what is being done in support of the policy.

Board Reports and Correspondence

Superintendent's Report:

- Superintendent Stoneman recapped the December 7, 2009 Board meeting. Superintendent Stoneman proposed the remaining outstanding deficit amount be encompassed by district (paid by current fund equity). At this time Governor Granholm has rescinded the additional \$127 amount for the month of December. A state revenue conference is scheduled for January 11 revenue and will determine state shortfalls in funding.
- Superintendent Stoneman stated the DEA (teachers) were working with the Board to help maintain small class sizes and current staff. DEA Co-President Michele Momberg confirmed this statement.
- Superintendent Stoneman discussed priorities if additional funding became available, which are three 1st grade classes, three 6th grade classes, art restored and restoring the Middle School administrator. Communication will be sent to the community regarding all the

changes that have taken place within the district. It is important the community understand the School District is well positioned to survive and thrive amid the statewide turmoil in funding. Any concerns to the contrary are entirely unfounded. Recent actions taken by the Board will ensure the best outcome, given ongoing expected funding cuts. Superintendent Stoneman stated any changes that were to be made would take place after the first semester had ended on January 28, 2010.

- President Kapp stated that we can't be sure until after the January 11, 2010 revenue conference, but it appears likely that we will be able to maintain three classes in the 1st and 6th grades and have no further cuts to athletics this year.
- Business Services Supervisor Janet Yachim confirmed the Board had taken action regarding the 2009-10 budget reacting to the circumstances at that time. Budget amendments will be made as needed to maintain a balanced budget. Ms. Yachim stated the district still needs to be conservative in the current year to help with the 2010-11 budget.
- Superintendent Stoneman stated it is realistic to believe not all of the \$127 will be restored and the district needs to wait for the January 11 revenue conference.
- Ms. Yachim reviewed the general fund budget amendment worksheet she provided the Board. That worksheet is available in the Superintendent's office for review during normal business hours. The budget amendment as presented in January will only include those board actions of which we are certain at the time the amendment is drafted and presented to the public. As long as funding remains unstable, some Board actions may lag behind and have to be captured in a future amendment.

High School Report

- The High School report is available on the school website

Middle School Report

- The Middle School report is available on the school website

Elementary School

- The Elementary School report is available on the school website
- Mrs. Norman stated enrollment in the Elementary is 394.
- The 2nd grade music program was December 15, 2009.
- The Elementary At Risk program is scheduled to start in January 2010 with a focus on literacy.
- All Elementary teacher conferences are being paid out of Title II grant money.
- The copy overage charge is the actual cost per copy. Ikon uses the terminology "overage" but it is in fact the actual cost to the district. This information is in response to a question from the Board last month.

Board Reports

Finance, Budget & Personnel committee – Update by Superintendent Stoneman

Facilities committee – A January 14, 2010 meeting is scheduled at 6:00 pm in the Elementary School Library

Policy Review committee – A January 11, 2010 meeting is scheduled in the Elementary School Library

DESPA Negotiation committee – A January 7, 2010 meeting is scheduled in the Elementary School Library.

Superintendent Evaluation committee – President Kapp reviewed meetings to date and the processes used to establish and develop a new evaluation tool. The new evaluation will be distributed to the entire Board in January 2010.

Transportation Committee – None

Superintendent Stoneman discussed “Race To The Top” program currently available to the state of Michigan.

For Action

- Motion by Phil Minshall, seconded by Mary Clinton to approve the Consent Calendar Items 1 - 11
- 7 yes, 0 no, 0 absent
 - **Motion passed**
 - **Treasurer Phil Minshall requested verification on amount of November invoices (\$215,583.65) and November payroll (\$319,256.70)**
- Motion by Dan Pheils, seconded by Dave Lilly to approve the affiliation of the Equine Club with Dansville Schools
 - 7 yes, 0 no, 0 absent
 - **Motion passed**

Discussion

1. Proposed Board Policies
 - a. Action on Agenda Items
 - b. Maintenance of Resolutions
 - c. Quarterly Meeting
 - d. Review of Policies and Bylaws
 - e. Addition to Fund Equity
 1. Vice President Clinton explained the proposed policies.
 2. Updates and edits were discussed and will be submitted at January regular meeting for 1st reading action.
2. Budget Amendments
 - a. A resolution will be submitted for action at the January regular meeting
3. Quarterly Workshop Items
 - a. Board Goals
 1. Establish a calendar of regular Board action – complete
 2. Improve documentation of Board resolutions – complete
 3. Establish a quarterly special meetings calendar – complete
 4. Establish procedures for Superintendent Evaluation – complete
 5. Review all Board policies – ongoing performed by Policy Review Committee
 6. Update Board Bylaws – ongoing
 7. Create new member orientation materials and procedures – ongoing
 - b. Superintendent Goals
 1. Development of an ongoing district planning process including:
 1. An annual planning calendar
 2. Monitoring and Reporting
 3. Defined Roles
 4. Communication Plan
 5. IntegrationSuperintendent Stoneman stated these items were “work in progress” and as a result of the large amounts of time spent to balance the current budget, he did not give the attention needed. He stated he would focus more strongly on them in the second semester.
 2. Development of an annual budget process

- Superintendent Stoneman has effectively established this process and will improve for the 2010-11 school year.
3. Completion of a new district technology plan
 - Completed and submitted April 2009
 4. Development of first maintenance plan
 - Helped develop a Facility committee and is working with the ISD for a district master plan
 5. Sinking Fund expiration
 - Will contact Thrun Law Firm to help develop resolutions for May 2010 ballot
 6. Development of a transition plan to move elections
 - Completed in November 2009
 7. Reinstatement and completion of the Sex Education Advisory Committee
 - This advisory committee is the responsibility of the Middle School principal. Superintendent Stoneman will establish this committee.
 8. Establishment of a Wellness committee
 - Complete

Public Participation

Katherine Wilton requested more effective communication on the district website.

Doug BeVier detailed a rebate from the district will be receiving from Consumers Energy for the new lights that were installed in November.

The Board adjourned for a break at 9:15 p.m.

The Board reconvened at 9:22 p.m.

Motion by Mary Clinton, seconded by Phil Minshall to enter into closed session to discuss DEA and DESPA negotiations.

Roll Call Vote

Phil Minshall – yes	David Lilly - yes
Carolyn Jones – yes	Dan Pheils - yes
Mary Clinton – yes	Charlie O’Rourke - yes
Mike Kapp – yes	

The Board returned to open session at 10:32 pm.

The meeting was adjourned at 10:32 pm.

Respectfully submitted,

Dan Pheils, Secretary