

DANSVILLE SCHOOLS
Board of Education Goals Workshop
Meeting Minutes
December 4, 2009

A workshop meeting of the Dansville Schools Board of Education was called to order at 6:02 p.m.

Members Present: Carolyn Jones, Mary Clinton, Charlie O'Rourke, Mike Kapp, Phil Minshall and Dan Pheils

Members Absent: Dave Lilly

Others Present: Ronald Stoneman, Superintendent.

The meeting was convened to discuss the goals for the Dansville Board of Education for 2008-09.

President Mike Kapp reviewed topics to be ranked according to priority. These items were noted on a flip chart and information from those is available in the Superintendent's office upon request. An overview is described below.

Two high priority ad hoc committees were established:

- Superintendent Evaluation Committee
 - Members Mike Kapp, Carolyn Jones, Charlie O'Rourke and Dave Lilly as alternate.
 - Goals of committee:
 - Method for 2008
 - Goal setting for 2009
 - Method for 2009
 - Meetings for this committee were set:
 - December 8, 2008 at 5:30 pm
 - January 5, 2009 at 5:30 pm
 - Both held in Elementary Library
- Policy Review Committee
 - Members Mary Clinton, Phil Minshall, Dan Pheils and Dave Lilly as alternate.
 - Goals of committee:
 - Organize policies
 - Triage
 - Review
 - Identify missing
 - Bylaw review
 - Policies
 - Have descriptions and easier to read/layman terms
 - School Handbooks should conform to Board policies
 - Meeting for this committee was set:
 - December 29, 2008 at 6:30 pm
 - To be held in Elementary Library

Two medium priority committees are to be established in late March or early April 2009:

- Agenda procedures
 - Policy vs. operation
 - Superintendent responsibility or Board action required
 - Background for action required
 - Procedure to have item placed on agenda
- Bylaws/Board procedures
 - Clarify responsibilities of Board
 - i.e. Roll call vote, etc.

One low priority committee to be established late 2009:

- New Board member orientation
 - Investigate Michigan Association of School Boards for standard template and develop/customize

Other topics discussed were:

- A Board calendar to detail when annual resolutions occur
 - Budget, memberships, tax levy, approval of contract renewals, etc.
- Resolution record keeping
 - A worksheet and book of all resolutions passed by the Board giving all pertinent details and a copy of the resolution.
- Board procedure manual
 - Instances that are not policy
 - Board involvement
 - How issue is handled

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Dan Pheils, Board Secretary