

# COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan Template)

Revised 7:00AM  
07/10/20

**Name of District:** Dansville Schools

**Address of District:** 1264 Adams St, Dansville, MI 48819

**District Code Number:** 33040

**Web Address of the District:** [www.dansville.org](http://www.dansville.org)

**Name of Intermediate School District:** Ingham Intermediate School District

**Name of Authorizing Body (if applicable):**

## Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

## Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

## Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
  1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

Based on an analysis of the staff, student and parent survey results regarding the strengths and weaknesses of the Spring 2020 Aggie Distance Learning Plan, our staff has spent the past few months improving every aspect of that experience. Specifically, in Phase 1, 2, or 3, we will again use a hybrid instructional model, but will rely more on non-paper modes of delivery. For those in Begindergarten through 2<sup>nd</sup> grade, Seesaw will be the online learning platform and for grades 3-12, we will use Google Classroom as the online learning platform. This experience will be greatly improved, however, because the staff continued to meet and attend PD provided by IISD to create a common template for every classroom, including a common “zero unit”. We went one step further by creating a demo classroom and holding several online meetings to make agreements about how assignments will be labeled both in Google Classroom and Power School in order to address confusion our parents had in the spring.

We have also been working with regional teams to create resources for parents regarding how to set up an area at home for students as well as other tips for successful learning at home. We also have videos and other resources to show parents how we’ve laid out everything online. We are also planning to send out weekly building and district communication to help keep everything organized for our families.

Based on the data we collected from our families about their device and internet statuses in the spring, as well as another survey that will be released on Tuesday, July 28, 2020, we have secured 75 more T-mobile mifi hotspots that will be made available to families who need them. A new offering we will have this fall is the addition of “parking lot boosters” in both the elementary and secondary parking lots that will extend the school’s internet to be accessible for our students/families from the safety of their vehicles. Many of our families were able to secure AT & T internet access because of the personal phone calls made in the spring to help families who qualified get set up for an extremely affordable monthly rate. It is our hope that these internet offerings will keep every family connected until there is a more intentional effort by the government to see internet access as a necessity, a utility.

In addition to this, in the next district survey, we will get updated information about the status of each household as it relates to student access to devices. Every student in grades 6-12 will be given a school-issued iPad at the start of the school year. We will then make additional Chromebooks and/or iPads available to families with students in grades K-5 on a case-by-case basis.

It is anticipated that some elementary teachers, particularly in early elementary, will want students to write out some answers on paper as learning to write is part of their curriculum. We will most likely also want to distribute paper packets for our Spring Math program for grades K-10. Materials to facilitate this type of work will be made available to families through our Food Distribution process or via delivery by the school as necessary, as we did in the spring.

All families will have access to whatever textbooks or other resources that may be necessary for them

to successfully complete their work. We will work with each family on a case-by-case basis to provide whatever support we can to help their students stay engaged in online learning.

As we did in the spring, every teacher will have a group of students assigned to them from the start of the year and we will document/monitor their ongoing communication. In elementary, these groups will be the students assigned to each core teacher. In the secondary, these students will be homeroom/advisory groups assigned to every MS and HS teacher. This communication may take place via technology (Google Meets/Zoom meetings, Seesaw, etc.) or via weekly phone calls.

There will also be ongoing communication with students via the online platform for their grade level (Seesaw or Google Classroom) throughout each week as part of the instructional plan as well. All teachers will complete a communication log in accordance with the Pupil Accounting Manual: 5-0-D: Virtual Learning Mentor Contact Form. Teachers will have "office hours" and other smaller group opportunities to connect students to each other and to the teacher. Teachers will track student engagement with the instruction as well as other contact. The teacher will also continue to provide chances for relationship-building in addition to providing instruction to dig into all of the Clear Learning Targets for the courses being taught. Our academic roadmap is clearly laid, as we will follow the standards-based report card mapped out for each course that articulates all of the Clear Learning Targets for each evaluation period. Student progress will be recorded in Power School.

Teachers and interventionists will also provide necessary interventions in both ELA and math after examining the results of our FastBridge literacy screener and our Spring Math classwide interventions. Spring Math has also provided a Fall Booster to help ensure we are reinforcing content from last spring.

Content will be delivered primarily through the online platform (Seesaw/Google Classroom) as teachers post asynchronous instruction via pre-made lessons/videos multiple times per week, followed up with opportunities for students to access each other or the teacher for additional support through synchronous instruction (Google meets/Zooms/virtual office hours). If for some reason a family is not able to access the internet, we will work hard to rectify that situation, but if for some reason we are not successful, we would provide hard copy instructional packets via the same methods described previously. These students would still be encouraged to join meetings via audio only. These packets would be supplemented with intentional efforts by teachers to conference with these students to provide more support. Thumb drives may also be distributed to these families, if appropriate. We will continue to provide free reading books, school supplies and hygiene supplies in addition to school meals, so families would have access to additional supplies and we will funnel other necessities as we become aware of them via the weekly communications.

Due to the updates made to simplify and sync our online platforms with Power School to provide consistency, as well as the fact that students will be given consistent feedback for their work that will be recorded in both places, we hope parents will be better equipped to partner with us to ensure their students are engaging in their learning. Teachers will provide feedback in PowerSchool within 48 hours of an assignment being given re: whether or not the student turned it in to help parents track student engagement.

We will continue to offer a district Technology Help Line, staffed by our secondary library paraprofessional who will send more difficult cases on to the ISD help desk.

Teachers and administrators will monitor student progress and follow up will take place to ensure the diverse needs of our learners are being met. If needed, we will receive paper copy work via either parents sending us pictures of the work or via the food distribution line. All other work will be submitted via SeeSaw or Google Classroom.

We will work to ensure instruction is both accessible and appropriate for all students, including those with IEPs and 504 plans. Every general education teacher will review the IEPs and 504s of each of their students and plan intentional meetings with the SE caseload manager to ensure the student is making progress to achieve their goals/provide accommodations to the extent it is possible virtually. This will be overseen by the building principal, who also serves as the building SE coordinator. Students with an IEP/504 will receive ongoing communication from both general education and special education staff, as needed. We will make a good faith effort to do all we can for every Aggie.

We will continue to plan Community Connectors as we did in the Spring (themes, etc.) to try to provide ways for our Aggie Family to feel connected throughout the closure period.

We will also work directly with our district partners such as the Wilson Talent Center, LCC (for dual-enrolled students), Graduation Alliance and Edgenuity to ensure students' needs are being met.

To address mental health needs, our district will administer a mental health screening at the start of the year. We will use SABERS, a tool in FASTBridge, for K-8 and will supplement that with the BASC13 for HS to ensure all students K-12 are screened at the start of the year. Based on the results, we will follow up and put additional supports in place via our school counselor and psychologist/therapy dog via their office hours and in partnership with outside community mental health resources. We will also remind all staff and students about our partnership with OK2SAY and encourage its use for any mental health emergencies or anonymous reporting. We have also secured a free tool called ATLAS that is full of mental health resources for students in grades 6-12 and staff.

We will be purchasing the more advanced version of Calendly to enable students to schedule meetings with staff after running a more trial version in the spring.

We will use School Messenger emails with voicemails as well as our website and district FaceBook to ensure every Aggie is aware of our plan when we are in Phases 1-3.

As we did in the Spring, any student who isn't completing work or cannot be reached by the teacher will be referred to the principal, who will either personally follow up or work with our mental health experts to follow up together, depending on the situation. Well checks/home visits will take place again as they did in the spring, if warranted. Mental health resources and support will be provided via the weekly staff meeting segment, as was done in the spring. Staff also have access to a myriad of resources on our website, as the counselor and psychologist put together a robust webpage in the spring. We signed up for additional mental health resources using 31N grant money as well, which we hope will make our offerings more robust this year.

We will try to create as much redundancy as possible in our virtual classrooms to ensure we are able to continue to provide quality instruction in case of illness.

We will be conducting more frequent surveys of staff, students and parents throughout the 2020-21 school year to be sure we are in touch with the reality of our offerings and that we adjust as needed.

**B.** The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. **Face coverings** (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
  - i) All staff and all students in grades preK-12 when on a school bus.
  - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
  - iii) All staff when in classrooms.
  - iv) All students in grades 6 and up when in classrooms.
  - v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

- District expectations for wearing face coverings in accordance with the MI Safe Start Plan will be communicated via videos and written documents that will be released to parents starting on

Tuesday, July 28, 2020. We have included this information in all student-parent handbooks, the staff handbook and it will be shared in all orientations. Parents will sign off on all of these expectations as part of our digital Registration Day Packet.

- We have purchased child and adult-sized disposable surgical masks for use on our buses and in our classrooms as needed. (Already received these supplies)
- Masks will be strongly encouraged for all students, but required on buses and in hallways/common areas and for students in Grades 6-12, as per the Roadmap.
- In cooperation with our PTO, elementary students will be provided lanyards to clip their masks to ensure masks are readily available also for classroom times when students are in closer proximity (carpet time, etc.). Note: Begindergarten- 5<sup>th</sup> grade students' mask wearing will be monitored/directed by their teacher once they enter the classroom, as they strive to ensure safety and comfort for students. (Lanyards- ordered in July)
- If students who are able to wear a mask refuse to do so in required areas, they will be asked to put their mask on and if it continues to be an issue, the student will be referred to the building principal, who will reinforce teaching about mask wearing and document the incident in PowerSchool. Ongoing insubordination will be handled with progressive consequences, including possibly moving the student to online learning until a resolution is reached.
- We are in the process of completing Aggie safety signage that will be displayed throughout the district and on buses related to social distancing, masks and other safety reminders. This will all be in place by August 17<sup>th</sup>.
- We have a prototype clear mask, but have not yet determined whether the clear mask will be used in the elementary. We are still finalizing our clear mask plan, but we are attending to the benefits for early elementary students as well as for any classroom that has a hearing impaired student in it. Note: face shields do not meet the mask mandate, so we have purchased plexiglass dividers for use by our counselor and psychologist to allow for safe sharing. (Dividers have arrived)
- Any student or staff member who has a doctor note regarding their inability to wear a mask will be asked to wear a face shield. Face shields have been ordered for use by staff, as they are required to be worn when cleaning or serving food. (Face shields were ordered in July)
- All staff who are medically able will wear a mask at all times when they are in the presence of any other staff or students.
- Guests will not be able to enter the building unless there are extenuating circumstances, such as an emergency or a mandated meeting that cannot be held remotely.
- Substitute teachers and any other guests needed for the function of the school will be required to wear a mask. Disposable surgical masks will be available in each office if needed. If the guest refuses, they will not be permitted to enter the building.
- If any mask-related situations arise that require further investigation, the building principal and/or superintendent will be contacted immediately for review and decisive action.
- Students who are cleared to not wear a mask will be noted by the lack of a mask on their lanyard and these students will be monitored by their classroom teacher, as each teacher will have a list of those in their classroom who have been exempted.

## 2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

- Every classroom that is providing face-to-face instruction either already has a sink with handwashing supplies or has access to an empty nearby classroom that is equipped for their use. Note: teachers will be encouraged to turn on the sink and make sure the water warms for student use as needed.
- Handwashing supplies (paper towel, soap, hand sanitizer, tissues and trash receptables) will be checked daily and restocked as needed.
- Every classroom and "teaching space" will be equipped with hand sanitizer (both individual bottle for teacher desk and a classroom dispenser wherever possible). (ordered in July).
- Large hand sanitizing dispensers were purchased for use in main offices.

- Teachers or designee will contact the office immediately if any of these supplies run out during the school day.
- Each teacher who is face-to-face with students will plan for hand-washing at a minimum of every 2-3 hours throughout the day and document it in their daily schedule.
- Each teacher will assess any other materials in the room that may need additional cleaning (ex: kindergarten toys, etc.) and a routine cleaning schedule will be established no later than August 14<sup>th</sup>.
- Each teacher will be educated about hygiene protocols as outlined in the MI Safe Schools Roadmap.
- On the first day of school, all teachers who are face-to-face with students will teach students proper handwashing and how to cough/sneeze into their elbows or to cover it with a tissue and throw it in the trash. This information will also be reinforced and revisited regularly to ensure these protocols are followed. We will also post visuals and include on FaceBook and in building/district communication.
- Students will be given individually assigned materials for use in the classroom or if necessary, the materials will be cleaned after each use.

### 3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

- Our administrative team has been in communication with Clean Team staff and will formally meet prior to August 14<sup>th</sup> to finalize our plan for cleaning and wiping frequently touched areas throughout the district. The proposed plan is that the high frequency areas are wiped at minimum at 7 am, 10 am, 1 pm and 4 pm as well as after any evening meetings/events. This will be documented, reviewed and monitored/revised as needed.
- Our administrative team will plan a “soft opening walk-through” no later than August 7 to identify all potential areas of congestion for rerouting and to denote all of the frequently touched area for either mitigation or regular cleaning. This will be communicated with Clean Team.
- Orders/arrangements have been made to ensure we have all needed cleaning supplies with attention paid to: effectiveness, safety of students and staff as well as what is most environmentally conscious (ex: microfiber cloths instead of paper towels for daily desk cleaning).
- Every classroom desk will be sprayed with an EPA-approved cleaning solution that kills COVID-19 and wiped down with a microfiber cloth that will be replaced daily, after lunch is completed.
- The district has been in communication with Clean Team to plan for refilling of spray bottles and washing of microfiber cloths/replenishing of cloths. Spray bottles, concentrated chemical to be diluted for classroom use and microfiber cloths have all been ordered/planned.
- Each classroom/teaching space will be sanitized at the end of each day with the same disinfecting “misting” method that kills bacteria and viruses that Clean Team has been using throughout their contract.
- Each classroom will have a supply of gloves and staff will be given face shields, as they must wear gloves, a mask and a face shield when cleaning.
- All chemicals in classrooms will be stored away from students.
- For secondary spaces, students may be involved in using the microfiber cloths to wipe desks, but the teachers will ensure desks are cleaned whenever one class ends and a new class will be entering next.
- Playground equipment will be cleaned with the “mister” by Clean Team between cohorts daily



unless weather prevents it.

- Teachers and staff will receive training regarding the cleaning materials and protocols before the first day of school. This includes the use of PPE when cleaning, protocols for the classroom and proper storage of cleaning materials.

#### 4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

- The district will comply with every guideline provided by MHSAA and NFHS.
- The district will monitor these activities and ensure safety protocols are followed, including the disinfecting of equipment before and after use, participants using proper hand washing techniques and the screening of participants prior to any event.
- Bus requirements, including the use of face coverings will be mandated.
- Spectator guidelines as outlined in the MI Safe Schools Roadmap will also be followed.
- Each athlete will provide their own water bottle.
- No handshakes or fist bumps will be allowed.
- No indoor weight rooms or conditioning will be allowed.
- Outdoor conditioning will occur with social distancing.
- Large scale indoor spectator events will be suspended, per the Roadmap.

#### 5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

- We have been in communication with a representative from the Ingham County Health Department via the Education Reimagined Regional Planning Team. We will incorporate the recommended screening questions for now as we await the rumored statewide screening tool that is supposed to come from DHHS.
- The health department will be consulted with all questions as well as with information about any suspected or confirmed COVID-19 cases.
- Each office has identified separate spaces for non-COVID related and COVID-related symptom cases that may arise while students are at school. The COVID-19 area will be outfitted with face shields, masks, gloves, sanitizing cleaner/microfiber cloths and a log. Any staff person interacting with this student will wear a shield, mask and gloves. The student may also be asked to wear a shield if possible.
- Each office will have a designee to monitor any student who has been placed in the COVID-19 area, as the student will not be left unattended until the student is picked up and exits the building. Staff will log who they are monitoring and for how long.
- Parents will be contacted immediately to pick up their student after their symptoms are confirmed with directions about how to pick up, as parents will wait in the vestibule for the student. Students should be kept home until they have tested negative or have completely recovered according to the CDC guidelines. A designated staff member will be in touch with the family daily regarding the status of the student to ensure verification before the student can return to school.
- During the waiting period prior to pick up, the student will be asked to self identify the location and names of individual they have been in contact with for the past 48 hours as best as they can. Priority will be placed on anyone they were in contact with for 15 minutes or more, particularly if they were not at least six feet apart.
- The health department may be contacted for consensus regarding next steps to assist in contact tracing and potential notification of vulnerable contacts.
- Cleaning and sanitation will take place in every area the student was in that day.

- All school staff will be required to conduct a health screening at home prior to coming to school via a Google Form that is monitored by the building principal.
- A QR code with the screener was created for easy access by staff and any approved essential guests.
- Staff who are unable to work based on the screening results will be required to report via the Google Form and in the sub system, if applicable. The staff member must also contact their direct supervisor. The supervisor will contact the symptomatic person to direct them to a test and to report the results as soon as possible.
- Positive tests will result in quarantine away from school for 14 days. The employee will work with the superintendent as it relates to sick leave throughout this phase.
- Families will be asked to monitor their children for symptoms of COVID-19 prior to leaving for school each day. If the student doesn't pass the screener, they will be expected to keep the student home and follow up with their primary care provider. Parents are asked to report the absence to the school and the school will come up with a plan with the family.

## 6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

We will work with the Ingham County Health Department to implement staff and student screeners, as per the previous section.

- We will train our teachers and staff to recognize the symptoms of COVID-19 and ask them to watch for any students who are showing symptoms that may not have been screened prior to coming to school. These students will be sent to the office for further evaluation, including taking their temperature. Additional thermometers have been purchased to help with this additional screening.
- Students with symptoms that don't meet the screening requirements will be isolated in our designated COVID-19 area in the office and monitored by our designee until the parent picks them up, per our protocols above.
- These students will be required to wear a mask and possibly a shield after identification.
- We will ask parents to screen students daily prior to them leaving home for either the bus or to be dropped off at school. We are developing tools such as the QR code that links to the screener to make this easier for families.
- Our schools will cooperate with the Ingham County Health Department if a confirmed case is identified, and in particular, will collect contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at school, per the requirement in the MI Safe Schools Roadmap.
- Our district will maintain confidentiality consistent with the ADA and other state and federal privacy laws as we work with the health department to determine who will be notified regarding a possible case of COVID-19. We will remind all teachers and staff of this requirement as well.

## 7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

- We contract with Dean Transportation and they have published their own Return to School Roadmap, in concert with the MI Safe Schools Roadmap: [Dean Transportation MI Return to School Roadmap Final 20200722\[1\].pdf](#)
- The district will meet with our Dean liaison prior to August 7 and will then regularly to talk through the plan and its effectiveness.
- Parents will be able to report any concerns with anything related to school safety to the building principal.

- The district will provide child and adult-sized masks for buses and Dean is mandating that students use hand sanitizer upon boarding. Dean is providing the hand sanitizer.
- We will work with Dean to finalize who will be providing signage/visual reminders about mask use, use of hand sanitizer and cleaning protocols.
- We are strongly encouraging families to transport their students to and from school. We are asking for a one semester commitment to parents driving or busing to enable us to plan routes.
- We are planning to transport students in Grades K-6 only to increase safety due to reduced numbers of riders.
- Communication will be shared with drivers regarding any student who has been deemed unable to wear a mask to avoid unnecessary conflict or confusion.

**C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.**

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

Dansville Schools plans to follow the strongly recommended protocols outlined in the MI Safe Schools Roadmap when our Region enters Phase 5. The only other source of recommendations that we will take into consideration is in the area of Athletics, which means we will consult the guidelines published by the MHSAA and NFHS prior to making a final determination, while prioritizing the health and safety of our students and staff.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

There are currently no strongly recommended protocols outlined in the MI Safe Schools Roadmap for Phase 5 that we do not plan to follow.

**D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.**

No, as per the statements above.

## Final Steps for Submission

*Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.*

**Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator:** Monday, July 27, 2020

**Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:** See Note 1 Below.

**Link to the approved Plan posted on the District/PSA/nonpublic school website:**

*The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.*

See Note 2 Below

**Name of District/PSA/Nonpublic Leader Submitting Plan:** Amy Hodgson

**Date Received by the ISD/Authorizing Body/Chief or designated School Administrator:**

**Date Submitted to State Superintendent and State Treasurer:**

Note 1:

[https://www.dansville.org/downloads/board\\_of\\_education/board\\_minutes\\_7-27-2020\\_draft.pdf](https://www.dansville.org/downloads/board_of_education/board_minutes_7-27-2020_draft.pdf)

Note 2:

[https://www.dansville.org/downloads/district\\_news/dansville\\_schools\\_covid-19\\_preparedness\\_\\_response\\_plan\\_7.27.20.pdf](https://www.dansville.org/downloads/district_news/dansville_schools_covid-19_preparedness__response_plan_7.27.20.pdf)